

Virtual & Hybrid Depositions

YOUR DEPOSITION TECHNOLOGY PARTNER

> CONTACT US

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schedule@balitigation.com

> SOFTWARE



WebEx



Zoom



AdobeConnect



Teams



Skype

Managed services
and support

> AN ESSENTIAL BUSINESS

During the pandemic B&A Litigation Services was deemed an essential business for our proven ability to support virtual and hybrid solutions across a variety of industries. Now that things are settling into the "new normal" we continue to set the bar for best practices surrounding virtual (remote) and hybrid depositions.

> REMOTE TESTIMONY

We realize that life has changed. That's why B&A Litigation Services offers all telephonic and remote deposition services without setup fees. Our reporters and technicians are experts in all remote / web conferencing technology for depositions.

Our services include:

Basic Technical Support



- ✓ One-on-one web-conference installation and training
- ✓ Security and technology tests with all parties attending remotely
- ✓ Live monitoring at the beginning of the deposition to get things off to a good start
- ✓ Video demonstrations, best practices guides, and step-by-step exhibit sharing guides that we provide

Video Depositions Dedicated Technical Support



- ✓ Dedicated technician will assist individual participants during the deposition with technical issues, best practices, and functionality including file sharing, exhibit handling, annotation, chat, breakout rooms, etc.
- ✓ Records a video of the deposition and ensures that only on-the-record conversations are recorded
- ✓ Provides complimentary exhibit tech service with scheduled video

Contact us to learn about having B&A Litigation Services provide a nearly full in-court solution to your deposition including exhibit annotation, video playback, and more!

> OUR STEPS



1. Meeting IDs

We use unique meeting IDs for each deposition that are not shared publicly



2. Password Protection

We password protect and separately send passwords for each deposition



3. Waiting Rooms

Our host must approve each participant before they may enter the meeting room



4. Private Chat

We disable private chat to ensure messages are not being sent to the witness



5. Screen Sharing

We limit who can share their screen to ensure nothing is displayed that should not be displayed



6. Recording

We limit who can record a deposition and recordings are not uploaded to the cloud



7. Data Encryption

Recordings are kept on our secure and encrypted servers

> PRIVACY & SECURITY

Regardless of which platform you use, security and privacy during video conferencing are concerns you should not overlook. This has been true from the early days of ISDN/IP video conferencing and exist through the multitude of options that exist today. While Zoom has received the bulk of the criticism, of which they have been incredibly responsive, these same security issues are not unique to any platform. Famously, during the Trayvon Martin trial, the Skype meeting address got out to the public and the courtroom was bombarded with people calling into the meeting which eventually put a halt to the witness' testimony.

From our very first remote trial testimony, we have included many of the same precautions that we do today to ensure secure and private remote testimony. To the left are seven steps we are taking to keep your remote deposition secure and private.

> BE PREPARED

There are five easy steps you can take to ensure your remote deposition goes as smoothly as possible.

1. Ensure you have the proper equipment including a webcam, microphone, and proper internet bandwidth.
2. Conduct a test call to confirm everything works beforehand.
3. Look at your surroundings and make sure they are appropriate, clean, and organized.
4. Consider your local rules regarding remote depositions. You may need to stipulate to the witness being sworn in remotely.
5. Consider how you will handle exhibits. All web conferencing software allows you to share your screen with other parties.

> HOW WE WE CAN HELP

We know navigating your case is a difficult endeavor during the best of times. We see and hear from clients everyday about the struggles they are having.

As your Deposition Technology Partner we do the heavy lifting and take these concerns off your shoulders, allowing you to focus on what you do best, winning cases.

Contact us today to schedule your next deposition with BA Litigation Services!



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